



P.T.A. MEETING AGENDA

Date: Monday, September 21, 2020

Time: 6:45 pm

Location: Virtual – via Google Meet

1.0 Call to order

2.0 Review of agenda

2.1 Motion, Approve, Second

3.0 Approve minutes from last meeting

3.1 Motion, Approve, Second

4.0 Treasurer's Report

4.1 Year end financial report

5.0 Old Business

5.1 Committee chairs – checklist of tasks, time requirements, etc

5.1.1 Compiled what was received to date, sent to Treasurer to save on PTA laptop

5.2 Insurance – completed, and in place; annual renewal and cheque required

5.3 Bylaws

5.3.1 Draft posted on winfergusonparents.com

5.3.2 Sent to AGLC for review, to ensure compliance – compliance confirmed

5.3.3 Special General Meeting of membership for special resolution to amend bylaws, held on June 15 – passed unanimously

5.3.4 Submitted to Corporate Registries

6.0 New Business

6.1 School Start review - \$370 in sales

6.2 Agendas

6.3 Cancellation of events

6.3.1 Halloween Dance – **perhaps postpone to spring?**

6.3.2 Christmas Concert at the Dow

6.4 Reminder: signed release form required to publish photos on website

6.5 Membership Forms – template will be posted on winfergusonparents.com website, under PTA heading

6.5.1 Required for attendance to meetings

6.5.2 Need to submit list to corporate registries annually

6.6 Dissolve current executive

6.7 Election of new executive

6.7.1 President, Vice President, Secretary, Treasurer, Directors at Large - Committee Heads

7.0 Committee Reports

7.1 Hot Lunch – Mandy Syrett – **program temporarily suspended**

7.2 Fundraising – Jaclyn Stokes – **unsure if we will do any fundraising this year?**

7.3 Club Moo – Lacey Urbanski – **program temporarily suspended**

7.4 Treat Sales – Trish Kuhn – **program temporarily suspended**

8.0 Special Event Committees

9.0 Adjournment

9.1 Next meeting: October 19, 2020 @ 6:45 PM (virtual)



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