

**WIN FERGUSON SCHOOL COUNCIL
MINUTES OF MEETING**

Meeting Date: November 18, 2019

Meeting Time: 6:45 PM

Attendees:

Trish Kuhn	Justin Mazur
Karen Ridgely	Sherri Prince
Laina Neudorf	Amanda Topley
Brandy Malo	Jen Cochet
Shelley Romanyshyn	Ashton Bishop
Crystal Hudson	Jenn Wurtz
Shauna Legris	Lana Lastiwka
Rebeckah Knysh	

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order
	Meeting was called to order at 6:47 pm. Treaty Land Acknowledgement was read by Shauna Legris
2	Approval of Agenda
	Approved by Becca seconded Sherri carried.
3	Approval of minutes from last meeting
	Approved by Sherri seconded by Becca carried.
4	Standing Business
4.0	<p>Yearbook – proceeding with Win Ferguson yearbook –more updates to come</p> <p>Class Composite Photos ICON will be sending Class composites proofs from 2018-2019 school year this week and families can order pictures if they want.</p> <p>Class Composite photos – the vendor has been contacted to figure out logistics – pictures to be taken in April 2020.</p> <p>STILL– November 28 and December 5 will be drum making 15 students will be participating.</p> <p>School Council/PTA newsletter – no update</p> <p>COSC- no update</p> <p>School update – Socktober – goal was to gather 1000 pairs of socks – gather 1800 pairs!! Awesome job Win Ferguson.</p> <ul style="list-style-type: none"> - Remembrance Day ceremony will be held November 8 - Christmas concert is December 19 at the Dow Theater - PJ Day on December 20
4.1	Administration Report – please see attached.
4.2	<p>Trustee Report – please see attached.</p> <p>Highlights from the provincial government cuts</p> <ul style="list-style-type: none"> \$ 7.9M class size funding – is gone \$1.22 M school fee reduction grant – is gone \$4.8M transition funding – is gone \$1.2 M anticipated insurance rate increase
4.3	<p>Receipt of current Wish List request –</p> <ul style="list-style-type: none"> - teacher top up be \$100/class for a total of \$1700.00 this has been completed - Yoga mats – looking for 35 mats <p>It was discussed that when required there will be a requirement to prioritize the Wish List.</p> <p>There was discussion around fundraising vs student led activities. Fundraising is for requirements for school and teachers (ie new playground, classroom enhancements not funded by the school/government, etc) Student led activities would be activities that do not require funding or support from the PTA (example socktober fundraiser).</p>

ITEM	DESCRIPTION OF DISCUSSION
5	New Business
	<p>Shauna read a report from Courtney Liddle – see attached.</p> <p>ASCA Workshop – feedback was it was great to clarify the rolls of School Council vs PTA. It was felt that more time could have been spent on PTA responsibilities and expectations – but generally it was very informative.</p> <p>Treat Sales – November 22, 2019 will be treat sale day</p> <p>Family Bingo – Date of family bingo is January 31, 2020</p> <p>Administration Appreciation day – requested to have a standing motion for Administration Appreciation Day – next year date is April 22, 2020</p> <p>Volunteer Appreciation week -tabled</p> <p>Ideas for School Events:</p> <p>Outdoor classroom – tabled until next meeting</p> <p>Clothing Drive – this idea was brought forward as a way to give back to the community – suggested to have it first two weeks of December.</p> <p>School Composting System – it seems the school environmental club is doing something similar – it was presented to teachers to see if there is interest in a larger composting program – there is not at this time.</p> <p>Hat Day in November– kids can pay a loonie and they will be able to wear a hat in class</p>
6.	Adjournment
	Meeting was adjourned at 8:07 PM – Next Meeting January 20, 2020

**WIN FERGUSON PTA
MINUTES OF MEETING**

Meeting Date: November 18, 2019

Meeting Time: 6:45 PM

Attendees:

Trish Kuhn	Justin Mazur
Karen Ridgely	Sherri Prince
Laina Neudorf	Amanda Topley
Brandy Malo	Jen Cochet
Shelley Romanyshyn	Ashton Bishop
Crystal Hudson	Jenn Wurtz
Shauna Legris	Lana Lastiwka
Rebeckah Knysh	

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order
1.1	Meeting was called to order at 8:10
2	Approval of Agenda
2.1	Motion to approve the agenda approved by Becka seconded by Sherri- carried
3	Approval of minutes from last meeting
3.1	Motion to approve previous minutes approved by Sherri – seconded by Becka– carried.
4	Treasurer’s Report
	<p>Sherri presented the report (see attached). General account balance: \$ 13,281.22 Manulife account balance: \$ 6,264.65 Casino account balance: \$ 109.93</p> <p>Sherri reviewed the process in which to request fund from the PTA which align with best practices for school council/PTA committees</p>
5	Old Business
5.1	Treat Sales review – Kelti will continue to review cost analysis treats vs charge for treats.
5.2	ASCA workshop review – in order to align with best practices, it is suggested for all PTA participants to sign a membership form.
5.3	Bylaws review – it was discussed that there is an option to have ASCA review and assist our committee to update our by-laws. It was discussed that the money \$400.00 that was approved to pay for the ASCA workshop is not required as the workshop was at no charge but be used to pay for ASCA to assist with the Bylaw review process. Motion by Laina seconded by Karen – carried. There is a requirement to contact Alberta Registries to register new by-laws.
5.4	Alignment with other PTA’s – Laina reached out to other PTA’s around the city regarding aligning fundraising efforts in order to avoid conflicts with other PTA’s fundraising efforts – feedback was limited.
5.5	Purdy’s fundraiser – it was discussed to have this as a fundraiser around Easter.
5.6	DJ for Halloween dance – motion by Sherri to book DJ for October 30, 2020 at a cost of \$525.00 seconded by Shelley – carried.
6	New Business

ITEM	DESCRIPTION OF DISCUSSION
6.1	Membership form – all attendees of tonight’s meeting was asked to sign a PTA membership form in order to align with best practices for PTA’s
6.2	Committee Chairs/members – it was discussed that in order to have a successful PTA committee it is beneficial to have a transfer of knowledge when membership changes. In order to make that a smoother transition it was asked that all PTA committee members provide to Laina a document that outlines tasks, timelines, tips for each position on the committee. Laina will then produce a document that would be available to people who may be interested in a committee position to fully understand what they are committing to.
6.3	Insurance - It was discovered in the ASCA workshop that the PTA executive could be held liable for fraud, missing money etc. associated with running the PTA committee. It was suggested that the PTA get insurance to protect them against this liability. Laina will investigate insurance policies and associated costs for those policies.
7	Committee Reports
7.1	Hot Lunch: Hot lunch is this Friday
7.2	Fundraising: - Holiday gift shop runs from December 9-12. Motion by Beckah for \$400.00 for holidays gift shop purchase seconded by Brandy – carried. Motion by Brandy for \$3500.00 to Root Seller for poinsettia sales – seconded by Beckah -carried.
7.3	Club Moo: no report – suggested to put club moo forms on website – Sherri will work with Lacey to try and get the forms on the PTA website
7.4	Treat Sales: - chips will be sold for \$.50
7.5	Communications – no report
8	Special Events Committees
8.1	Casino – Shelley motioned for \$1575.00 to pay casino advisor fees – seconded by Trish – carried Shelley motioned for \$500.00 for volunteer casino expenses (food, mileage and accommodation) seconded by Sherri - carried
8.2	Family Bingo – Motion by Trish for \$400.00 to purchase prizes – seconded by Sherri – carried Motion by Trish for \$400.00 for float – seconded by Sherri Motion by Trish for \$400.00 for concession treats – seconded by Brandy Motion by Trish for \$50.00 for decorations – seconded by Brandy It was discussed to have a 50/50 during bingo night – all proceeds would go towards bussing for the afternoon Christmas concert 2020. It was discussed to have someone at the Christmas concert asking for donations to be towards the cost of renting the Dow and bussing for afternoon Christmas concert 2020. Motion by Brandy to do this fundraising seconded by Beckah - carried. Brandy kindly volunteered to organize this activity.
9	Adjournment
	Adjourned at 9:05 PM Next Meeting January 20, 2020

November 2019 Trustee Report

Nov. 1st Met with our 3 local MLAs and shared the economic situation that EIPS is in.

Nov.4&5 Results review of central departments. School results reviews to be done in the spring

Nov. 8 Attended the Remembrance Day ceremony at RHJ

Nov. 11 Attended the Remembrance Day ceremony in Fort Saskatchewan to lay a wreath on behalf of EIPS

Nov. 13 Evaluation of our Superintendent

Nov. 14 Education meeting to discuss the budget

Highlights: Provincial Budget reductions

Class size funding eliminated (\$7.9 million)

School Fee reduction grant eliminated (\$1.22 million)

One time transition funding \$4.8 million

Short fall (\$4.3 million)

In addition insurance rates increased by (\$1.5million)

Total shortfall about (\$5.8 million)

Using some unallocated reserves and other spending cuts we will address the situation without making direct changes to the classroom so we will not be eliminating any jobs or make any other changes at the classroom level.

Nov. 18&19 ASBA Fall General meeting.