

WIN FERGUSON AND SCHOOL COUNCIL

MINUTES OF MEETING

Meeting Date: September 27, 2021

Meeting Time: 6:45 Virtual Meeting

Attendees:

Sherri Prince	Stacy	Ethan G	Jared Gratrix
Lana Lastiwka	Trish Kuhn	Ashton Bishop	
Chantel W	Lainie G	Courtney	
Shelley Romanyshyn	Dawn Ferguson	Lorena	

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order
	Meeting was called to order at 6:50 PM Welcome Introduction of attendees Treaty Acknowledgement read by Dawn Ferguson
2	Approval of Agenda
	Approved by Sherri Prince, seconded by Trish Kuhn – carried
3	Approval of minutes from last meeting
	Approval from Sherri Prince, seconded by Stacy - carried
4	Old Business
	School Start- received 111 orders, and good feedback so far from participants. School photos feedback & retakes– Feedback so far was that pictures turned out well, Retakes are October 20 th & 21 st , information posted on https://www.winferguson.ca/ School wish list – Music is looking for bucket drumming equipment (wooden dowls and buckets) and Maker Space is looking for coding bases for iPads.
5	New Business
	Proposed dates for 2021/2022 School Council/PTA Meetings: <ul style="list-style-type: none"> • October 25th, 2021 • November 15th, 2021 • January 17th, 2022 • February 28th, 2022 • March 21st, 2022 • April 25th, 2022 • May 30th, 2021 World Teachers Day – October 5 th . There is currently money set aside for a gift for this year, Dawn suggested a similar gift of gift cards and thank you cards due to COVID-19.
6	COSC (Committee of School Councils) Report
	Nothing to report currently – COSC meeting will be on October 6 th , 2021 from 6:30pm-8:30pm
7	Elections
	Motion by Sherri to dissolve current executives, seconded by Ashton. – carried Elections for Chair, Vice Chair, Secretary, Treasurer were held the following people were elected and are the new executive and new signers for the bank accounts <ul style="list-style-type: none"> • Chair- Courtney L • Co Vice Chair - Shelley R & Dawn F • Secretary – Jen S Motioned and passed to vote in new executive members- carried
8	Trustee Report
	Please see attached report
9	Administration Report
	Please see attached report
10.	Adjournment
	Meeting was adjourned at 7:36 PM. Next meeting: October 25 th , 2021 6:45 PM Virtually.

WIN FERGUSON PTA
MINUTES OF MEETING

Meeting Date: September 27, 2021 **Meeting Time:** 6:45 Virtual Meeting

Attendees:

Sherri Prince	Stacy	Ethan G	Jared Gratrix
Lana Lastiwka	Trish Kuhn	Ashton Bishop	
Chantel W	Lainie G	Courtney	
Shelley Romanyshyn	Dawn Ferguson	Lorena	

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order
	Meeting was called to order at 7:37 PM
2	Approval of Agenda
	Motioned by Trish, seconded by Shelley. – carried
3	Approval of minutes from last meeting
	Previous minutes motioned by Sherri, seconded by Trish– carried
4	Old Business
	N/A
5	Treasurer's Report
	Sherri presented the report (see attached). General account balance: \$ 20,873.07 Manulife account balance: \$ 3,952.93 Casino account balance: \$ 8,122.06 Books are ready for audit – Stacy & Dawn volunteered to complete this. Audit must be complete within 1 week. ATB now requires admin of online account to be documented in meeting minutes: Online banking administrator is Jared Gratrix. Sherri motioned to move interest from Manulife account (\$1.93) to General account, Shelley seconded – carried
6	New Business

ITEM	DESCRIPTION OF DISCUSSION
	<p>(a) Soup fundraiser from The Venue (\$8.50/per container to purchase, could sell for \$10.50/per = \$2.00 profit per container) table discussion for future fundraising conversations.</p> <p>(b) Agenda's: Review prior to order for next year's agendas in the spring (\$1428.00 total for agenda's in 2021). Sherri Motioned to reimburse school for Agendas for 2021-2022 school year, Shelley seconded – carried</p> <p>(c) Cancellation of Events: Halloween Dance cancelled Christmas concert at Dow will be cancelled</p> <p>(d) Reminder- Signed release forms required to publish photo's on website</p> <p>(e) Membership Forms – a template of the membership form will be posted on winfergusonparents.com website under PTA heading</p> <ul style="list-style-type: none"> – The membership form is required to be signed once a year for anyone attending the meetings – It is required to send the membership forms into corporate registries annually <p>(f) Motion by Sherri to dissolve current PTA executive, Stacy seconded – carried</p> <p>Elections for President, Vice President, Secretary, Treasurer were held the following people were elected and are the new executive and new signers for the bank accounts.</p> <p>President- Ashton B. Vice President – Trish K. Secretary – Jen S. Treasurer- Jared G.</p> <p>Please send email with name and phone number to Winfergusonpta@outlook.com</p> <p>The following people have volunteered to be Directors of committee chairs: Hot Lunch – Ashton Bishop Bingo/Treat Sales – Jen Shea Club Moo – Lacey Urbanski Fundraising – Ashton Bishop *interim* (Trish, Courtney & Shelley supporting) Casino – Shelley Romanyshyn Communications – Courtney & Jared (co-lead) and Sherri (supporting)</p> <p>Sherri will post on school Facebook group that we are still looking for a lead for the fundraising committee.</p> <p>Thank you to everyone who volunteered!</p>
7	Committee Reports
	<p>Hot Lunch: postponed until further notice Club Moo: postponed until further notice Treat Sales: postponed until further notice Fundraising: nothing to report</p>
8	Special Events Committees
	Nothing to report
9	Date for Next meeting
	October 25 th , 2021, 6:45 PM Virtually
10.	Adjournment
	Meeting was adjourned 8:19 PM

September 2021 Trustee report

August 18

The Board debated 4 planned back to school options and chose option 2. K-12 students would return to school wearing masks except in communities where youth 12-19 vaccination rates were over 70%. The only community that had met that standard was Sherwood Park

August 26 Bd Mtg

-received 3 delegations that addressed the Board

-Courtney Little

-Heidi Androchow

-Maggie and Darcy Seinfeld

Courtney and Heidi spoke against the masking of students. Maggie and Darcy spoke in favor of masking

-Approved the allotment of \$200 000 to expand our Home Education department to be able to take more students than were enrolled there last year for students unable to attend school or chose not to attend school.

-Amended the Board meeting schedule for 2021-22 school year

Sept. 2

-approved the amending of our school year calendar to incorporate Sept. 30 as a Truth and Reconciliation Day as adopted as a Stat holiday by the Federal Government.

-approve the motion that all visitors entering our schools would be required to wear masks.

-approved the motion to suspend the motion from August 18 and effective Sept. 3 all K-12 students will be required to wear masks in schools.

-defeated a motion that would require all elected trustees be fully vaccinated upon being sworn into office on Oct. 28.

Sept 16 Board Meeting

- Aug. 30 Board chair attended a round table discussion with Minister Lagrange. Concerns were shared regarding the new curriculum.
- Declared Read in Week Oct4-8 Theme-To each their own story
- Reviewed trustee Remuneration Board members will receive a 0% increase.
- Received a report from the Transportation department. We have reduced bus routes by one.
- Received a report for information from Facility services. Extensive work was done throughout the jurisdiction over the summer. Most notably the move of modular classrooms for southpointe school.

Sept. 17

- I attended the grand opening for the Land Based Learning spaces at Fort Saskatchewan High School. Smudge ceremony was followed by a lunch prepared by the culinary class and formal ceremony after lunch. Special thankyou to Elder Wilson for his attendance and wise word. Also a special thank you to Shell Canada whose donations made these sites possible.

Admin Report - School Council

September 27, 2021

Welcome to the 2021 - 2022 school year!

1. Emails were sent out to families the Friday before school started for students in grades 1-6 that let families know their teachers, doors to be used and other information. Kindergarten students had staggered entry, so their first day of school looks different. Did people find this useful?
2. If there is a reported case of COVID-19 in a class, all individuals who are close contacts are informed, and a letter is sent out notifying families, and letting them know their next steps. Whole school community emails are not being sent.
3. Today, Elk Island Public Schools (EIPS) posted an updated version of its *EIPS Operations Guidelines: 2021-22* online. The document outlines how schools are operating and the public-health measures in place to prevent the spread of COVID-19 and other respiratory illnesses. Updates and additions were made throughout the document to reflect the province's current state of public-health emergency and related public-health orders. EIPS encourages everyone to read through the updated operations guidelines, and reference the document, on an ongoing basis.

[*EIPS Operations Guidelines: 2021-22*](#)

COHORTING

The province now requires all elementary schools to use cohorting as a strategy to mitigate the spread of COVID-19 and other respiratory illnesses.

COVID-19 CASES: Household Close Contacts

With the rise in COVID-19 cases provincially, Alberta Health Services strongly recommends, anyone who is a household contact of a confirmed COVID-19 case—in the last 14 days—to monitor for symptoms, follow public-health restrictions and take additional precautions. As well, anyone not fully vaccinated who is a household contact of a COVID-19 case should stay home and not attend school, work or other activities for 14 days from the last day of exposure.

REPORTING ABSENCES

To help schools remain healthy and safe, EIPS asks families to always inform school staff when a child is absent. Let them also know if the reason for being away is related to an illness and the

symptoms. Doing so allows the school to monitor and report illness trends accurately to Alberta Health Services and Alberta Education.

EIPS VOLUNTEERS

All EIPS schools now require volunteers, working with or near students, to show proof of vaccination before entering the building.

MANDATORY MASK USE

Masks remain mandatory for students (K-12), staff, contractors and visitors in all EIPS-buildings and buses, unless exempt. De-masking is permitted when eating and drinking, during physical and performance activity and outside. ***Those with underlying health or mental conditions:*** A [medical exemption](#) note is required from an authorizing health professional indicating the individual's condition inhibits their ability to wear a mask—an exemption is valid for a one-year period.

LARGE-GROUP GATHERINGS

Several updates were made to this section. Essentially all assemblies and large celebrations are cancelled until the state of public health emergency ends.

ILLNESS OUTBREAKS

While AHS no longer reports individual COVID-19 cases to EIPS, the Division advises AHS and Alberta Education when there's an illness absentee rate of 10 per cent or more. AHS then investigates and determines next steps. If an outbreak is declared, the school often adds temporary public-health measures to manage and control the outbreak. Possible measures can include cohorting, masking, physical distancing, gathering and extracurricular restrictions, enhanced cleaning or at-home learning.

DAILY SCREENING

As always, throughout the school year, the goal is to ensure transmission rates stay low and students continue to learn in a healthy and safe classroom setting. All families are reminded to monitor their child for any signs or symptoms of COVID-19 by completing the province's [Alberta Health Daily Checklist](#) every day before attending school or boarding an EIPS bus. If they answer "YES" to any checklist question, follow its instructions and use Alberta Health Services' [self-assessment tool](#) to determine next steps. **Anyone who tests positive for COVID-19 is asked to notify the school to ensure all public-health measures are followed.**

4. Two new resources have been created to help you support adults with using Brightspace for Parents/Guardians. The first resource is a video overview of Brightspace for Parents/Guardians that showcases all the features of Brightspace for Parents/Guardians and how to view specific information in the portal. You can find this video on the [Brightspace for Parents/Guardians page on the EIPS website](#) along with other resources such as how to create an account for the first time.
5. If classes go on curricular field trips this year, we are going to charge these fees at that time, instead of the \$45.00 field trip fee.
6. Indigenous outdoor classroom phase two - more boulders have been ordered to be placed at the front of the school in and around the trees that run parallel to the bus lane. This will offer more students the opportunity to continue learning from the land, and weaving indigenous ways of knowing and being into their education and lives. We should see these in the next months, before the snow flies.
7. We have a new way to report student absences on our school website at www.winferguson.ca. There is a link titled Report an Absence. Please state your child's name and the reason for the absence and we will do the rest. It is especially important that if your child is ill, you let us know the symptoms.

Report an Absence

Click here to email the office to inform us if your child will be absent.

8. Kindergarten Calendar – an additional day added to the kindergarten calendar B on Tuesday, June 28, 2022 based on the decision to make Sept. 30 a school closure day. Here are the updated calendars for your reference. PDF [2021-22 EIPS Division Calendar](#) and [2021-22 Kindergarten Calendar](#)
9. School budget - In anticipation of this year, and knowing that we would have students requiring intervention, we were proactive and reworked our budget to provide more support for our students. We were provided approximately \$13 000 from the Board to target learning gaps, and we were required to come up with a plan for these funds. We cut in many areas, and were creative in others to add another \$60 000 to hire a 0.762 FTE teacher to relieve our literacy and numeracy leads from their classes so we could

provide intervention to students. We also have our assistant principal teaching over half time. This has created some difficulties with coverage and support in the office at times, so we are looking at ways to help with this. Also, we are down 7 students from the projections on our Spring budget, which was a loss of \$35 000 that we now need to make up for. The division is very supportive of schools, and will provide support when needed.

10. Read In Week is October 4 - 8, and the theme is "To Each Their Own Story."

More information will be on our website at www.winferguson.ca, and shared with you via your child's teacher as well.

Upcoming Dates:

Sept 29 - [Orange Shirt Day](#)

Sept 30 - No school in recognition of the National Day for Truth and Reconciliation.

October 1 - Terry Fox Run/Walk Day

October 5 - [World Teachers' Day](#)

October 6 - Early Dismissal 2:12 p.m.

October 11 - Thanksgiving Day - no school

October 18 - PL Day - no school for students

October 19 and 20 - Parent Teacher Interviews

October 20 and 21 - School Picture Retakes