

WIN FERGUSON PTA AND SCHOOL COUNCIL

MINUTES OF MEETING

Meeting Date: November 28, 2022, **Meeting Time:** 6:30PM

Attendees:

Bill Korec Jacqueline Shotbolt Liz Ream Chantel Werner Paige Keroack Heather Summers
Jen Shea Shelley Romanyshyn
Jodi Emsley

ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order Meeting was called to order at 6:35 pm Introduction of attendees Shelley did the reading of the Treaty Acknowledgement.
2	Approval of Agenda Motioned by Shelley seconded by Jen -carried
3	Approval of minutes from last meeting Approval of previous minutes motioned by Heather seconded by Shelley -carried
4	Administration Report See attached report provided by Bill Korec. Additional notes on the report points: -Very successful parent teacher interviews. Everyone was happy with the in-person interview. A note for parents, if you have concerns, please feel free to reach out to at any time throughout the year. -Over 20 parents at Gamification, the kids had a lot of fun. -Pembina sponsored the Earth Rangers Presentation, the kids really enjoyed it! -Halloween Dance was very well attended and the feedback was great. -Halloween activities went on such as the parade of students throughout the school to showoff their costumes. -Socktober- Collected socks to provide to people in need and we beat Rudolph Henning! Thank you for everyone that donated. -Remembrance Day was virtual this year and went well. -First treat day sales went well, the kids enjoyed their treat. -Report cards went live on Friday. If you have any question on your child's report card, please feel free to reach out to your students' teacher. -Survey results – over 100 parents responded in the end. Results are in the attached administrative report. -Assurance review – meeting will be on Thursday to talk about results. (Courtney will attend) -Christmas concert – Dec 15 th – book your tickets! -Upcoming Christmas activities – Grade 6's planned these, more information to come. Teacher Report presented by Jodi Emsley Jodi encourages the parents to review the report cards as the teacher do put a lot of time and effort into them. If you have any questions, please reach out to the teachers at any time. December 12 th will be the staff party; the school will be looking for parent volunteers to help watch the kids between 11:40am-1:00pm for the staff to eat together.
5	Trustee Report See attached report presented by Bill on behalf of Jacqueline Shotbolt.
6	COSC Report COSC update -meeting minutes are attached in the Trustee report.
7	Standing Business

ITEM	DESCRIPTION OF DISCUSSION
	<p>Teachers Wish List Suggestions: -\$500.00 for 2 days of indoor curling lessons Rocks & Rings – all classes would participate except for the kindergarten classes -Playground equipment/ Outdoor equipment (\$925.00 Approx) -Music – Dow Centre (Christmas concert) -Classroom games for stay in days. -Library books -Classroom library books – Note: Parents can donate personal books to classrooms or the school library if interested -Technology (chrome books) -National Indigenous Peoples celebration in June (artist/performer/Elder) -Vestibular sing on front playground -Lego (Heather may be able to get this sponsored) -STEM materials -Portable offices (desk dividers) -Fund 2-3 performances for the school this year -Fundraise for a shed?</p> <p>There was a parent that inquired on if businesses could sponsor a particular event or thing for the school: -Trish to look into what the rules around donations from companies. Liz to check with Sherri on where we would get tax receipts for charitable donations if companies want them. - Trish to follow up once she has returned</p> <p>-Rocks and Rings has been booked and it will be at the beginning of March.</p>
8	Old Business
	<p>Christmas concert December 15th -The kids will go from school to the DOW for the matinee performance, kids will need to return back to the school on the bus that they came on. Parents must facilitate getting their children to the evening performance at 5:30pm (no earlier). Please bring something for your child to do while waiting to perform. They encourage all parents to stay for the duration of the concert to support all students.</p> <p>The PTA will have a donation box at each performance, 50% of the money collected will be donated to the Food Bank. Heather will provide the donation box.</p> <p>There will be a detailed bulletin going home with all the information for parents.</p>
9	New Business
	<p>Christmas concert was discussed -see old business section 8.</p>
10.	Adjournment
	<p>Meeting was adjourned at 7:33pm. Next Meeting to be held January 16th, 2023.</p>

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ITEM	DESCRIPTION OF DISCUSSION
1	Call to Order
	Meeting was called to order at 7:34 PM
2	Approval of Agenda
	Agenda was motioned by Jared, seconded by Shelley -carried
3	Approval of minutes from last meeting
	Previous minutes were motioned by Shelley seconded by Liz- carried
4	Treasurer's Report
	<p>Current online banking administrator is Liz Ream.</p> <p>Liz presented the report. Month end Financials as of October 31, 2022 General Account: \$13911.00 Casino Account: \$7069.05 Manulife Account: \$2228.47</p> <p>Our available balance as of today is: General Account: \$8,252.71 Available funds \$3252.71 after standing motions and expenses</p> <p>Casino Account: \$7,069.05. Note - \$3,500 is allocated for the Christmas Concert at the Dow and another \$1,500 is reserved for expenses we will incur at our next casino (estimated /Q2 of 2024). This leaves us with \$2,069.05 of available funds.</p> <p>Manulife Account: \$2228.47</p> <p>Liz motioned for \$78.74 for Janitorial expenses form the Halloween dance, Shelley seconded -carried Liz motioned for \$997.21 for PTA Insurance Shelley seconded -carried</p> <p><u>Additional Notes:</u> The accounting software is not currently working, Liz has contacted the support and is waiting on a timeline but there is currently nothing set. Deposit book stamp is missing, instead of purchasing a new one at this time we will use our own deposit sheets with the account number on it.</p>
5	Old Business
	<p>5.1 Halloween Dance: Was a huge success! Thank you so much to all the parents who stayed to help clean up after.</p> <p>5.2 Dealership has reached out to a member and asked for something they could support our school with. Trish will follow up on this next meeting when she returns.</p> <p>5.3 Recycling Blue bags and gloves were donated by an anonymous source. Up to mid-November so far we have gotten \$124.45 back from recycling. Will be looking into setting up Skip the depot linked to the PTA account to automate pickup of the bottles and the collection of funds.</p> <p>5.4 Milk Program It has been difficult to gauge the amount of milk required and as there is a limited shelf life on milk, Lacey is changing up the ticket ordering to monthly. This will help better predict the quantities of milk that should be ordered and improve the occurrence of shortages and spoiled product.</p>

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6	New Business
	<p>6.1 Recyling See old business section 5.3</p> <p>6.2 Halloween dance Well done dance committee! Lots of positive feedback from families and student. -The committee is look at planning another dance later in the year.</p> <p>6.3 Hot Lunch price increase. -Motion was made and approved by PTA to have prices increase \$1.00 and funds raised will go towards Agendas.</p> <p>6.4 Rocks & Rings Motioned was made and approved for PTA to fund a 1 day curling program, Rocks and Rings.</p> <p>6.5 Treat Sales Heather motioned to increase treat sales from \$0.50 to \$1.00. Liz seconded – carried. Note this model is for cost recovery and the qty of the treat will match as close to the price of the item as possible. (For example, if chips are purchased at \$0.50 per bag, kids will get 2 bags for their \$1.00 treat sale)</p> <p>Additional: Liz motioned for \$1000.00 for the outdoor equipment from the Teacher's Wishlist, Heather seconded -carried</p>
7	Committee Reports
	<p>Hot Lunch – Paige/Kylene – First one went well, lots of volunteers.</p> <p>Dates for Hot lunch November 25th – KB -Profit \$438.09 December 20th - KB – Next is Ken's catering (Fruit cup will be the side) January 27th -KB February 24th - KA March 17th KA April 21st KB May 26 – KA</p> <p>The last call email was very helpful. Paige will reach out to Bill to have him to continue to do this for each hot lunch. Paige motioned for \$500.00 for the year for hot lunch expenses. Heather seconded.-carried The PTA will review expenses in June to create an accurate standing motion for future years.</p> <p>Treat Sales – Heather –.First one went well! Next treat sale will be Jan 12th, 2023, the treat will be chocolate bars.</p> <p>Club Moo – Lacey- see old business section 5.4.</p> <p>Fundraising – Lainie & Jared – First Papa John's fundraiser was just before this meeting, we will have the numbers of this one at next meeting. We raised a profit of \$587.86 from the Root Seller fundraiser. The pickup date will need to move to Monday December 5th, pickups will run 3-6pm at the school. We have readded our school to the Boston Pizza fundraiser, additional information will be released on how this works.</p> <p>Casino — Shelley - Q2 2024.</p>
8	Special Events Committees
	<p>8.1 Spell-a-thon – on hold. This will be planning for the spring.</p> <p>8.2 Family Bingo – Trish- Friday March 10th. More details to follow as it gets closer.</p>
9	Date for Next meeting
	Next meeting to be held January 16 th , 2023
10.	Adjournment
	Meeting was adjourned at 8:30 PM