

# WIN FERGUSON PTA AND SCHOOL COUNCIL

## MINUTES OF MEETING

**Meeting Date:** February 28, 2022

**Meeting Time:** 6:45

**Attendees:**

Lana Lastiwka Jacqueline Shotbolt  
Jared Gratrix Chantel Werner  
Dawn Ferguson Jen Shea

Jodi Emsley  
Trish Kuhn  
Courtney Liddle

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
	Meeting was called to order at 6:50 pm Introduction of attendees Dawn did the reading of the Treaty Acknowledgement
<b>2</b>	<b>Approval of Agenda</b>
	Motioned by Shelley seconded by Trish -carried
<b>3</b>	<b>Approval of minutes from last meeting</b>
	Previous minutes motioned by Trish seconded by Jared -carried
<b>4</b>	<b>Standing Business</b>
	<p>COSC (Committee of School Councils) Update provided by Jacqueline (please see attached)</p> <ul style="list-style-type: none"> <li>➤ Speaker discussed how to roll out the new curriculum</li> <li>➤ Said what they are grateful for about their schools which was very positive.</li> </ul> <p>Teacher Report- provided by Jodi Emsley Spirit day – recent ones were Twin day and pattern day &amp; Upcoming spirit day will be Rock your Socks! TWOsday Feb 2<sup>nd</sup> – a lot of different learning activities to incorporate the number 2. Recently had Parent Teacher Interviews – always feel free to reach out to your teacher if you would like to further discuss questions or concerns about your child. Lost and Found is getting full! Check out the Win Ferguson website for information on what is currently in the lost and found.</p> <p>Jump Rope for Heart is upcoming. March 2<sup>nd</sup> &amp; 3<sup>rd</sup> is the kickoff- emails or hard copies of information to follow March Madness in the library – classes read picture books and vote on their favorites Staff are busy working on report cards &amp; are excited to share them with parents soon.</p> <p>Fee Discussion</p> <ol style="list-style-type: none"> <li>1.0 <b>Current Year Extracurricular Fees –</b> Recommendation is for no changes to extracurricular activity costs.</li> <li>2.0 <b>Discussion on anticipated changes in fees</b> Lana is proposing to increase the noon supervision fees to \$50.00 for Kindergarten and \$100.00 for all other grades.</li> <li>3.0 <b>Feedback on fees from those in attendance –</b> limited feedback received currently (only 7 responses at this time). Most of the responses found that the changes were agreeable. Lana will repost the survey again in hopes for more feedback and a decision will be finalized during the March School Council meeting.</li> </ol>
<b>5</b>	<b>New Business</b>
	<p>School Math-a-thon</p> <ul style="list-style-type: none"> <li>- We are still utilizing the funds from this year's math-a-thon, it was decided to postpone discussion for another math-a-thon or spell-a-thon for the 2022-2023 school year.</li> </ul>
<b>6</b>	<b>Receipt of Current Wishlist Items</b>

ITEM	DESCRIPTION OF DISCUSSION
	<p>Scooter rack update: Chantel has received approval from Central – there are openings for installation in May or the Fall.</p> <p>Options: 10 capacity: \$1,433.00 including instillation and freight 20 capacity \$2,216.00 including instillation and freight Lana confirmed that the school would collaborate with the PTA to cover the cost of the 20 capacity rack.</p> <p>Dawn requested a motioned be brought to the PTA to provide funds to assist with the cost of the scooter racks, Jen seconded. - carried</p> <p>Additional Wish list items: Maker Space requests a total of \$144.07 for: 7 pack of cardboard saws as the kids have been using a lot of cardboard for activities. 10 000 pc rainbow loom set available on Amazon 24 pack of play dough</p> <p>Jen requested a motion to be brought to the PTA to provide funds of \$144.07 for the new teacher's wish list items.</p>
<b>7</b>	<b>Committee Reports</b>
	<p>Fundraising The Venue fundraiser- sold 300 soups for profits of: \$1,076.03</p> <p>Further fundraising will be discussed at the next meeting.</p>
<b>8</b>	<b>Administration Report</b>
	<p>See attached report provided by Lana Lastiwka</p> <p><b>*NOTE: Update to Masking requirements from the Admin report attached*:</b> Employees/ contractors/ volunteers, children over 13 were previously required to wear a mask on school premises <u>Now this is no longer required but optional.</u></p> <p>Day of Solidarity March 1<sup>st</sup> 2022 – Elk Island is encouraging staff and students to wear the colors of blue and yellow to show their support for Ukraine tomorrow March 1<sup>st</sup>, 2022</p>
<b>8</b>	<b>Trustee Report</b>
	<p>See attached report provided by provided by Jacqueline Shotbolt</p> <p>Additional note: Approved up to \$5000 for the School Council Conference. This year is a digital forum -Friday April 22, Saturday April 23<sup>rd</sup> and Sunday April 24<sup>th</sup> This will include breakout sessions, networking and luncheons.</p>
<b>10.</b>	<b>Adjournment</b>
	Meeting was adjourned at 7:35 pm. Next Meeting to be held March 21 <sup>st</sup> , 2022

**WIN FERGUSON PTA  
MINUTES OF MEETING**

**Meeting Date:** February 28, 2022

**Meeting Time:** 6:45PM

**Attendees:**

Lana Lastiwka     Trish Kuhn  
Jared Gratrix     Chantel Werner  
Dawn Ferguson     Jen Shea

Courtney Liddle

ITEM	DESCRIPTION OF DISCUSSION
1	<b>Call to Order</b>
	Meeting was called to order at 7:36 PM
2	<b>Approval of Agenda</b>
	Agenda was motioned by Jen, seconded by Shelley -carried
3	<b>Approval of minutes from last meeting</b>
	Previous minutes were motioned by Courtney, seconded by Jared- carried
4	<b>Treasurer's Report</b>
	Online banking administrator is Jared Gratrix.  Jared presented the report. Month end Financials as of January 31, 2022 General Account: \$16,210.34 Casino Account: \$8,122.06 Manulife Account: \$3,953.48  Our available balance as of today is: General Account: \$18,464.08 - Note that \$6,617.05 of this is to be used for math resources as stated from the math-a-thon. \$2,682.50 will coming out to cover the soup fundraiser expenses and potentially another \$1,053.51 to cover our insurance premiums. This leaves us with \$1036.92 of available funds. Casino Account: \$8,122.06 Manulife Account: \$3,953.48  Further discussion on PTA Insurance addressed in New Business section below.
5	<b>Old Business</b>
	Nothing to report.
6	<b>New Business</b>

ITEM	DESCRIPTION OF DISCUSSION
	<p><b>6.1 PTA Insurance</b>  Still required to pay the \$570.00 if we cancelled which would cover us until March 2, 2022. Note-It is not mandatory for the PTA to have this insurance.  Dawn received feedback from another school who stated that they only obtain insurance for specific events.  Jared mentioned we can utilize the Casino Account funds to cover the cost, and the overall consensus was that it would be good to have.</p> <p>Dawn motioned to use the Casino Account to cover the \$1053.01 cost of the PTA insurance. Jen seconded- carried</p> <p>Shelley talked to AGLC and due to covid we are slotted for 2024 for our next available casino. Consideration on using Casino funds to cover the cost of PTA funds will be reviewed each year.</p> <p><b>6.2 Venue Fundraiser</b>  This fundraiser had \$1,076.03 raised and the funds were earmarked for the scooter racks</p> <p>Additional items discussed:  Dawn motioned to provide \$1,108 towards scooter racks from PTA funds, Shelley seconded. – carried  Note: If Central does decide to install the rack themselves we would save \$350.00</p> <p>Motion was unanimous to provide \$144.07 towards the remaining Teachers Wishlist items for Maker Space as mentioned in the Additional Wish list items section of the School Council</p> <p>Trish suggested a bottle drive to help raise additional funds for the school however Lana mentioned that some of the Grade 3 students suggested a bottle drive in efforts to raise money for the Red Cross to go towards supporting the Ukraine.</p> <p><b>6.3 Change our name from PTA to Fundraising Association</b>  Trish and Dawn to further investigate the requirement and ramifications of changing the name. It may not be required and is potentially cost prohibitive.</p>
7	<b>Committee Reports</b>
	<p><b>Hot Lunch:</b>  The school would love to support the return of the Hot Lunch program! Trish will follow up with Ashton on availability and potential options to support this initiative.  Chantel suggested looking into Fort High as an option to provide a Hot Lunch service and connect with Trish and Lana for further discussion.</p> <p><b>Club Moo:</b> Postponed until further notice</p> <p><b>Treat Sales:</b>  The school would love to support the return of treat sales! Trish and Lana will connect to coordinate dates.</p> <p><b>Fundraising:</b>  Trish will connect with Jaclyn on the potential bottle drive to help support the Red Cross.</p>
8	<b>Special Events Committees</b>
	Nothing to report.
9	<b>Date for Next meeting</b>
	Next meeting to be held March 21 <sup>st</sup> , 2022
10.	<b>Adjournment</b>
	Meeting was adjourned at 8:08 PM

## **School Council Admin Report**

**February 28, 2022**

1. On Saturday, Premier Jason Kenney announced Alberta will move to Step 2 of its lifting of public-health measures on March 1. As such, Elk Island Public Schools (EIPS) will also relax most of its public-health measures. The full details are still unknown, and the Division is waiting for further information from Alberta Education. However, this is what is known so far, effective March 1:

***Physical distancing:*** Students and staff will no longer need to physically distance.

***Cohorting:*** Students and staff will no longer need to cohort.

***Large-Group Gathering:*** Public-health measures on large-group gatherings will be removed, including athletics, performing arts, field trips, celebratory events, spectators and school-based meetings.

***Capacity Limits:*** Capacity limits and gathering limits—both indoors and outdoors—will be removed.

***Working from home:*** The province's mandatory work-from-home order ends on March 1. As such, EIPS employees working from home will begin to transition back to the office at that time based on conversations with their direct supervisor.

***Masking:*** The provincial indoor masking mandate will lift on March 1. Students are not required to wear masks at school or on buses. However, the Division will still require employees, contractors, volunteers and visitors, 13 and older, to wear a medical-grade mask inside an EIPS building or bus. The reason: COVID-19 is still considered a workplace hazard and can affect staffing numbers and operations. After consulting with Occupational Health and Safety experts and professionals, the recommendation was to keep the mandatory masking requirement in place for employees, contractors, volunteers and visitors, 13 and older, for the time being.

***Rapid COVID-19 Testing:*** Volunteers no longer need to take a rapid test when entering an EIPS building.

**Isolation requirements:** The provincial isolation requirements for those who test positive for COVID-19 symptoms or experience COVID-19 symptoms remain unchanged (see, [COVID-19 Alberta Health Daily Check List](#)).

**Stay home when sick:** Anyone who feels unwell or has symptoms of respiratory illness should stay home (see, [Stay-at-Home Guide: For families](#), [Stay-at-home Guide: For Staff](#) ).

For the time being, and until more information is known, the following measures remain in place for all EIPS schools, buildings and buses:

- the province's isolation requirements—for those with COVID-19 or symptoms—remain unchanged;
- ongoing hand hygiene and respiratory etiquette;
- routine and targeted cleaning and disinfection of all buildings and buses;
- strategies to improve ventilation in schools and classrooms;
- EIPS still recommends ongoing at-home rapid testing for symptomatic and asymptomatic individuals;
- proof of vaccination for EIPS staff and contractors, or a negative COVID-19 test result every 72 hours;
- rapid response plans to deal with staff or students who become symptomatic or ill; and
- monitoring illness absenteeism, and reporting as necessary to AHS.

As you may have heard, effective March 1, students will no longer be required to cohort. What this means is that, before school, students in grades 2 through 6 will be allowed to play, or wait for the bell on the tarmac or back playground. Kindergarten and grade one students will be able to play on the front playground or line up at their doors. There will no longer be any cohorts during recess times and students will be able to play where they choose.

2. Jump Rope for Heart - Win Ferguson is going to have a virtual kick off on **Thursday, March 3 (March 2 for KA)**. A video will be shown in classes. Over the month of March our students can earn pledges to support the Heart and Stroke Foundation.

When students skip at home, they log their skipping progress and seek donations on our secure, online portal. All that skipping practice at home helps to improve their new skills, which they can show off at the Jump Off Day celebration, which would be at the beginning of April, right after Spring Break. Students earn prizes for their pledge amounts which they love. [Digital Parent Letter Link](#)

1. ■ Parents Engagement EIPS.pdf - Even though the past 2 years have been very different in terms of how parents can be involved at the school, I want you all to know all the amazing things that are considered parental engagement. Thank you to all!
2. We had over 272 bookings for our second round of parent teacher interviews.
3. Hot lunch - we would love to bring this back for our students, following all protocols. If there is anyone who is interested in taking this on, let me know and we can connect.
4. Staffing Changes - since we last met we have a staffing change<sup>4</sup> to announce. We are happy for Ms. Silveira who will be working at central the last four months of the school year, to help create divisional resources for the new curriculum. We are pleased to welcome Amber Cloutier who will be taking over class 10 until the end of the year.
5. Returning Student Registration

All EIPS families received an email from the Division asking them to confirm their child's enrolment in a school for the upcoming year by completing the online Returning Student Registration Form—available on the PowerSchool Parent Portal. Using the form, families can indicate the school their child plans to attend and apply to attend a non-designated school, if applicable. Requests to attend a non-designated school must be completed during the returning student registration process to be considered for the next school year. All returning EIPS students are required to complete the form by Feb. 28, 2022.

6. Elk Island Public Schools (EIPS) wants to hear from you. Make sure to complete the 2022 EIPS Parent Survey—open from March 14-27.

Annually, EIPS conducts a parent survey to gauge its progress toward meeting the goals and priorities outlined in its Four-Year Education Plan. Families are asked a series of questions about their experiences with EIPS and the school their child attends, the overall performance of the Division, the quality of education being provided to students and areas for improvement. The survey feedback helps the Division develop new strategies to better serve students and the wider community. VISIT [EIPS.CA](https://eips.ca) TO TAKE THE SURVEY: March 14-27

NOTE: The survey is anonymous and only takes a few minutes to complete. If you want to share the experience of more than one child attending an EIPS school, simply complete the survey again.

7. Once again, Alberta Education is surveying teachers, students and families through its annual **Alberta Education Assurance (AEA) Survey**. The survey acts as an annual check-up on the province's education system. Every year, Alberta Education conducts the survey to gather information about the quality of education provided by Alberta schools and school authorities. The survey looks at various measures such as education quality, citizenship, family involvement, engagement levels, school climate and student wellness.

Throughout March, Grade 4 students and teachers at Win Ferguson Elementary are completing the survey online at the school. Student participation is voluntary and completely anonymous. Students are assigned a random username and password to ensure survey responses aren't linked to any individual student. The survey doesn't take long to complete and is done within the school day during regular class time.

Additionally, parents and guardians of students in grades 4, 7 and 10 are also asked to take a survey, either online or by mail. Alberta Education will send families information about the survey directly. As with the student and teacher survey, it's anonymous and asks questions about your school experiences. If you have a child in grades 4, 7 or 10, we encourage you to participate. The survey deadline is March 25, 2022.

Results from the AEA Survey are provided to Elk Island Public Schools each spring. The Division then uses the data to inform its four-year education plan, school education plans and strategies for continuous improvement. Each fall, the results are also shared with EIPS families and school communities in the Division's Annual Education Results Report.

8. Book fair - Our school received \$127 in reward dollars, the total sales was about \$650. Thank you to all who participated.



COSC Update Feb 2, 2022

Good afternoon COSC members,

Below is a brief overview of what took place at the last COSC meeting on Feb. 2, 2022.

**MAIN AGENDA ITEMS:**

- ASCA Update
- School Council Grant
- COVID-19 Update
- K-6 Curriculum Presentation
- COSC Sharing

**ASCA: UPDATE**

**ASCA Conference and AGM**

The 2022 ASCA School Council Conference and Annual General Meeting take place on April 22-24. [Learn more](#)

**ALBERTA SCHOOL COUNCIL ENGAGEMENT GRANT**

As mentioned previously, the province is providing each school council with a \$500 grant. The funds are meant to help with member professional learning and enhance parent engagement. All funds must be used within the 2021-22 school year. Some school councils are pooling resources toward a speaker series. For more information contact [Lesley Bowman](#). [Grant criteria](#) | [Apply for funding](#)

**Proposed speakers:**

**Jody Carrington** – a well-known Alberta-based psychologist, focused on building better relationships. Her presentations are engaging and full of passion and laughter. Her talk will focus on mental health and what families can do to support their children, each other and school administrators.

**Amy von Heyking** – an Associate Professor at the University of Lethbridge and a member of the Alberta K-12 Curriculum Advisory Panel. In her presentation, she'll explain the long-term vision for Alberta Education's draft curriculum and what a high-quality curriculum should look like. *NOTE:* Took place on February 2.

**Alberta School Council Association** – ASCA engages directly with Alberta Education and advocates on behalf of school councils from across the province. In the presentation, you'll learn more about the Assurance Framework, which replaces the Accountability Framework; the performance measures; and how the framework supports a transparent, responsive and accountable education system.

**ATA LOCAL REPORT**

At the meeting, Deneen Zielke, the president of ATA Local No. 28, presented an ATA Report. She asked the following infographics be shared with COSC members:

- [Education funding for private schools](#)
- [Education funding over the last seven years](#)
- [Education funding by provinces](#)

**CAREGIVER EDUCATION SERIES**

Alberta Health Services is hosting a series of virtual caregiver information sessions focused on supporting students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency, and more. [Learn more](#)

### **K-6 CURRICULUM PRESENTATION**

Amy von Heyking, an Associate Professor at the University of Lethbridge and a member of the Alberta K-12 Curriculum Advisory Panel, was a guest speaker at the February COSC meeting. At the meeting, she discussed the long-term vision for Alberta Education's draft curriculum and what a high-quality curriculum should look like. The presentation was paid for through the Alberta School Council Engagement Grant. As such, it's available for all EIPS school councils to view. School councils can also send any questions to von Heyking. Chair Lesley Bowman will compile all the questions in one document. Once complete Von Heyking will send her responses back in one document. [COSC curriculum presentation](#) | [Ask a Question](#)

### **RETURNING STUDENT REGISTRATION**

The EIPS returning student registration process is now open. All EIPS families received an email from the Division asking them to confirm their child's enrolment in a school for the upcoming year by completing the online Returning Student Registration Form—available on the PowerSchool Parent Portal. Using the form, families can indicate the school their child plans to attend and apply to attend a non-designated school, if applicable. Requests to attend a non-designated school must be completed during the returning student registration process to be considered for the next school year. All returning EIPS students are required to complete the form by Feb. 28, 2022.

### **UPCOMING EVENTS AND IMPORTANT DATES**

February 10-11: Teachers' Convention (schools closed to students)  
February 17: Random Acts of Kindness Day  
February 21: Family Day (all schools closed)  
February 23: Pink Shirt Day  
March 2: early dismissal

Additional information from the February COSC meeting is available at [www.eips.ca](http://www.eips.ca). The next meeting takes place on March 2, 2022.