

# WIN FERGUSON SCHOOL COUNCIL

## MINUTES OF MEETING

**Meeting Date:** January 20, 2020

**Meeting Time:** 6:45 PM

### Attendees:

Trish Kuhn	Justin Mazur
Karen Ridgely	Sherri Prince
Laina Neudorf	Amanda Topley
Jen Cochet	Mel Rudiak
Shelley Romanyshyn	Kirsten Canning
Lana Lastiwka	Stacey Reid
Rebeckah Knysh	Brandi Fokema
Bobbie Desrochers	Dawn Ferguson
Courtney Liddle	

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
	Meeting was called to order at 6:48 pm. Treaty Land Acknowledgement was read by Courtney Liddle
<b>2</b>	<b>Approval of Agenda</b>
	Approved by Becka seconded Sherri carried.
<b>3</b>	<b>Approval of minutes from last meeting</b>
	Approved by Laina seconded by Becka carried.
<b>4</b>	<b>Standing Business</b>
4.1	Yoga Mats - a request for a total of 35 yoga mats for a cost of \$1048.95 was requested – motion by Sherri to support the recommendation request funds from the PTA to support this purchase – seconded by Karen – carried.
4.2	STILL– no updates
4.3	COSC- January meeting cancelled due to snowstorm
4.4	Outdoor classroom – EIPS received a \$50,000 grant for outdoor classrooms – central office will run the project. Win Ferguson needs to come up with an idea for an outdoor classroom and will engage students and the community for ideas. An ideas was discussed to tell a story our what naturally grows in our community and to align with traditional “upkeep” of the area (ie let the whatever is planted grow naturally).  Administration Appreciation Day (April 20, 2020) – Dawn and Courtney have volunteered to lead this initiative  Volunteer Appreciation Week (April 19-24, 2020) – Shelley will brainstorm some ideas for how to celebrate all volunteers  Communications Update – Website is in the process of being updated - It was discussed that there will be a requirement to get permission from parents to publish pictures and names – students are looked after through the school as parents will sign a form at the beginning of each school year.  Meet the staff 2020 – it was discussed to have the school open to parents and students on August 31, which is prior to official school start, so they can meet the staff, drop off supplies etc.
<b>5</b>	<b>Administration Report</b>
	Administration Report – please see attached.
<b>6.</b>	<b>Trustee Report</b>
	Trustee Report – please see attached.
<b>7.</b>	<b>Receipt of Current Wishlist Items</b>
	1. Yoga mats – voted to request funds from PTA – see above 2. ME to We School program items 3. Mini Whiteboards – request is for 36 each mini whiteboards – costing is 50.71/12 for at total of 159.80 including GST – it was discussed that Win Ferguson has a credit with School Start that needs – motion by Sherri seconded by Dawn to use the School Start credit towards the purchase of whiteboards- carried 4. Grade 3’s kindness mission bussing – a letter was presented to school council from a grade 3 class requesting if the school council would consider covering the bussing cost of \$131.25 for a kindness mission they did in December – the grade 3 class visited the Fort Hospital , and took a school bus to get there, to deliver cards to all patients who would be in the hospital over the holidays – motion by Courtney seconded by Karen to request the funds from PTA.- carried 5. 3D printer – require more information about 3D printer to better understand the request for funds.
<b>8.</b>	<b>New Business</b>

ITEM	DESCRIPTION OF DISCUSSION
8.1	Program Approval Procedure – it was discussed for new programs to be implemented and commitments made both financial and to people – the program needs to be voted in by the PTA.
8.2	Book Fair – PTA will set up a table – looking for volunteers
8.3	DCC Rental and Bussing for 2020 Christmas Concert – tabled
8.4	School Start – it was discussed and agreed to continue with the School Start (school supply order program) – <b>Bobbie motioned to have the School Start contract signed – seconded by Shelley – carried.</b>
9.0	Committee Reports
9.1	Family Dance – completed
9.2	Family Bingo – Family Bingo will be held January 31, 2020
9.3	Treat Sales – Trish has stepped up to lead the Treat Sales – thank you to Trish
10.0	Adjournment
	Meeting was adjourned at 8:45 – Next Meeting February 10, 2020 7:00 PM

**WIN FERGUSON PTA  
MINUTES OF MEETING**

**Meeting Date:** January 20, 2020

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**Attendees:**

Trish Kuhn	Justin Mazur
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Courtney Liddle	

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
1.1	Meeting was called to order at 8:50
<b>2</b>	<b>Approval of Agenda</b>
2.1	Motion to approve the agenda approved by Shelley seconded by Sherri- carried
<b>3</b>	<b>Approval of minutes from last meeting</b>
3.1	Motion to approve previous minutes approved by Sherri – seconded by Karen– carried.
<b>4</b>	<b>Treasurer's Report</b>
	<p>Sherri presented the report (see attached).  General account balance: \$ 12,508.60  Manulife account balance: \$ 6,270.05  Casino account balance: \$ 109.93</p> <p>Pay for the bussing for the grade 3 kindness mission to hospital Motion by Sherri seconded by Trish for \$131.25- carried  Pay for Yoga mats – Motion by Sherri seconded by Trish carried for \$1500.00 -carried  Pay for whiteboards – may need additional funds to cover whiteboards that the credit from School Start does not cover  Motion by Sherri seconded by Mandy for \$175.00 carried</p>
<b>5</b>	<b>Old Business</b>
5.1	<b>Bylaws review</b> Date for bylaw workshop is February 10 at 5:00 – attendance is limited to stakeholders motion by Sherri seconded by Karen for \$650.00 for cost and incidentals for the workshop - carried
5.2	<b>PTA membership forms</b> – Laina requested that everyone who attends the PTA/School Council meeting is to complete a membership form
5.3	<b>Committee Chairs</b> – just a reminder to all committee chairs/position to provide to Laina a hi level checklist of tasks and timelines dedicated to the positions and by February meeting
5.4	<b>Insurance</b> – Insurance liability for will be required to be completed – Laina has requested that a review of terms and conditions be done by EIPS prior to PTA moving forward with insurance.
<b>6</b>	<b>New Business</b>
6.1	<b>Club Moo</b> – there is a new form that will be sent out – looking to move to online ordering
6.2	<b>Open Fundraising Committee Chair</b> – this position is open
6.3	<b>Open Treat Sales Committee Chair</b> – position has been filled by Trish Kuhn
<b>7</b>	<b>Committee Reports</b>
7.1	<b>Hot Lunch:</b> new orders will open on February 3.- First lunch is February 21.
7.2	<b>Fundraising:</b> - Chair position is open
7.3	<b>Treat Sales:</b> - chips will be sold for \$ .50 on January 31, 2020

ITEM	DESCRIPTION OF DISCUSSION
<b>8</b>	<b>Special Events Committees</b>
8.1	<b>Casino</b> – Casino funds should be received by 3 <sup>rd</sup> week of February no amount was provided by the Casino organization
8.2	<b>Family Bingo</b> – Bingo night is January 31, 2020
<b>9</b>	<b>Adjournment</b>
	Adjourned at 9:28 PM Next Meeting February 10, 2020 7:00 PM

## Key Messages – Student Transportation Fees

### General:

- Effective the 2019-20 school year, changes by the Minister of Education to the School Transportation Regulation allows school boards to charge eligible students for transportation services.
- By finding internal efficiencies and reallocating resources, the Board was able to avoid increasing bus fees at the midpoint in 2019-20. We didn't feel it was fair to impose extra fees in the middle of the school year.
- The new fiscal reality in which we operate, though, means we must examine the possibility of changes to the current fee schedule starting in 2020-21.
- The Board of Trustees requested a review and analysis of the structure of the current transportation fee schedule in order to make an informed decision about transportation fees for the 2020-21 school year.
- The Board is considering a more equitable solution for families while maintaining the current service levels provided.

### Current fee structure unsustainable:

Alberta Education provides transportation funding based on the following criteria:

- Students attending their designated school and residing greater than 2.39 km to the school.
- Students attending a non-designated school and residing greater than 2.39 km to both their designated school and the school they are attending.

EIPS provides additional transportation service that exceeds the transportation mandate as outlined by Alberta Education for a fee.

- Students who do not qualify for funding as per above criteria or;
- Students who attend a non-designated school or;
- Students who access an additional bus to an alternate address.

Charging fees assists in recovering a portion of the incremental cost of providing these additional services.

- Factors that must be considered in order to maintain the current service levels are:
  - Costs associated with MELT (Mandatory entry level training)
    - Additional training costs for 53.5 hours
    - Hiring of MELT Driving Instructors
    - Increased salary costs for 53.5 hours of training
  - Transportation funding from Alberta Education
    - Current funding model does not reflect costs of fuel, wages, labor, and buses
  - Increased fuel costs
    - Federal carbon tax
  - Students previously eligible for funding to attend Wye Elementary no longer funded (due to proximity to new Heritage Hills Elementary)
  - Increased insurance costs

Trustee report, January 2020

Dec. 19 Board mtg.

-heard a presentation from Ft. High and Lamont High about the Finland and Alberta Partnership. Students from Finland came to Fort Saskatchewan and Lamont High Schools last spring and this fall some of our students and staff went to Finland to compare education in their respective schools. Sponsored by Ata.

-Bd approved the Combined Education Plan and Annual Education Results Report 2018-19

-Approved the Division Calendar: 2021-22

-First day Sept. 1, fall break Nov. 8-12, Christmas break Dec.

22-Jan. 4, Spring break Mar. 28-April 1, Last day June 28

-received for information Unaudited financial report for Sept. to Nov.

-received for information the report from the transportation committee

Jan. 9-Attended Fort High School Awards night. Many students were recognized in a variety of subjects. Thanks to all of the local businesses, service groups, and individuals who presented awards. A big congratulations to Lauren Vrybloed who received the governor generals award.

## School Council Meeting Admin Report January 20, 2020

### Fees

Field trip fee - **\$45.00 for each class**. Currently we do not hold students back from a trip or in school experience if fees have not been paid, nor do we want to.

Grade 2's pay \$70.00 extra as they take swimming lessons.

**2018 - 2019 - Unpaid Field Trips - \$2847.45 = 13% of fees**

**2018 - 2019 - Unpaid Noon Supervision - \$3169.25 = 12% of fees**

This gets covered from our budget.

**Currently we have \$8293.50 in unpaid field trip fees (35%) and \$9752.25 in unpaid noon supervision for the 2019 - 2020 school year.**

Our Noon supervision fee is \$70.00 for every class, and \$35.00 for Kindergarten. We currently have 1 noon supervisor for every 2 to 3 classes, and one in Kindergarten full time. We do not plan to raise or decrease this fee currently. If we were to decrease this fee, noon supervision would decrease.

**Dues and Fees** - Last year we spent \$1358.32 in Dues and Fees. This goes toward costs associated with our track and other sports teams, eg entry to races and tournaments.

Historically, we have not charged families, though we may need to move toward that. This is one of the questions that will go on the website for parents to provide feedback to.

**Power Options** - Since we have started power options for our grade 4-6 classes this year, we did not charge fees. We are not planning to charge fees, the school is covering any costs that may be associated. Eg Snack Attack has ingredient costs, Fit for Life had a Yoga instructor. We may also cover swimming costs and busing in the future.

In January, some questions will be posted to the Win Ferguson website so parents can have a chance to provide feedback regarding fees. These are samples of questions that may be posted.

1. Do you support fees for sports and other extracurricular activities on a cost recovery basis?
2. Do you support an increase to field trip fees *with school experiences* if it is a good opportunity to enhance student learning?
3. Do you support higher cost field trip fees such as swimming?

### **Other Items**

Christmas Concert Thank you! Your support in the Arts education of your children is so appreciated. Book for next year?

Book Fair - February 12 and 13 - volunteers needed

Parent Teacher Interviews February 12 and 13 - Interview booking info will come out a week before.

Newsletters - please check the website [www.winferguson.ca](http://www.winferguson.ca) - we use a blog system where each article is posted instead of one large newsletter.

New and returning student registration - February 1, 9:00 a.m.  
-Closed boundary school for 2020-2021

Accountability Pillar - February - Grade 4 parents

Jump Rope for Heart - Kick off assembly was January 6 at 2:30 p.m. - Event week during PE classes February 3 - 5. - more info on the school website - currently students have raised \$3300.00 for the Heart and Stroke Foundation

Thank you for being engaged, willing to have conversations about your children's education

\*\* Change in location for Feb 10 due to book fair - signs will be posted.